



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

11 Aug 2026

DIVISION MEMORANDUM

No. 401, s. 2026

**PARTICIPATION IN ACTIVITIES FOR THE STRENGTHENING OF THE
MULTIGRADE PROGRAM AND DEVELOPMENT OF MULTIGRADE
LEARNING MATERIALS**

TO: Assistant Schools Division Superintendents
Chief-Curriculum Implementation Division (CID)
Chief-School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In support of the Department of Education's continuing efforts to strengthen the implementation of the Multigrade Program in Philippine Education, Cynthia S. Signo, Head Teacher III, and Mylene A. Del Rosario, Head Teacher III, both from the San Luis Sub-Office, are hereby authorized to attend and participate in the following activities:

Activity	Date	Venue
Multigrade Program in Philippine Education Convergence	August 11-13, 2026	Manila Grand Opera Hotel
Workshop on the Development and Finalization of Multigrade Learning Materials in GMRC, MAPEH, EPP, Makabansa, Araling Panlipunan, and Filipino for Terms 1, 2, and 3	August 13-15, 2026	Axiaa Hotel, QC

2. Considering that the second activity will extend until Saturday, August 15, 2026, the concerned personnel shall be granted Compensatory Time-Off (CTO) and/or Service Credits, as applicable, for services rendered beyond the regular workweek, subject to existing DepEd policies, rules, and regulations and the submission of the necessary supporting documents.

3. The expenses incurred in connection with the attendance and participation of the concerned personnel in these undertakings shall be charged against the funds to be downloaded by the Regional Office and/or available MOOE or local funds, subject



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to the availability of funds and the usual accounting and auditing rules and regulations.

4. This Memorandum shall serve as the Official Travel Authority.
5. Immediate dissemination of and compliance with this Memorandum are desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

Encl. As stated.

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances- Division Memorandum

*MRV / PARTICIPATION IN ACTIVITIES FOR THE STRENGTHENING OF THE MULTIGRADE PROGRAM AND
DEVELOPMENT OF MULTIGRADE LEARNING MATERIALS/*